

TO: **ALL ARCHITECTS/ENGINEERS OF RECORD**

FROM: Thomas B. O'Connell, Administrator  
Architecture & Engineering Division  
1520 East Sixth Avenue  
P O Box 200103  
Helena MT 59620-0103

DATE: November 7, 2007

SUBJECT: Selection of Architects/Engineers

Firms interested in being considered for interviews on the projects listed below must submit **two (2) copies per project** of Form 115 to the A&E Division by close of business (5:00 p.m.) on **Thursday, November 29, 2007**. Qualifications received after the closing time will not be considered. Facsimiles of qualifications will not be accepted.

Firms chosen for interviews will be given a preliminary project program and interview questions. They will be asked to present their credentials before selection committees, whereupon a list of three (3) qualified firms per project shall be presented to the Director, Department of Administration, for an appointment in accordance with 18-2-112 MCA.

**Form 115 is available on the A&E Division web site:  
<http://architecture.mt.gov/default.asp>**

If there are any questions regarding the selection process, please contact Contract Officer Russ Katherman at (406) 444-3332 or [rkatherman@mt.gov](mailto:rkatherman@mt.gov).

*The state of Montana makes reasonable accommodations for any known disability that may interfere with an applicant's ability to compete in the application and selection process or that may interfere with an applicant's ability to perform the essential duties of the job. In order for the state to make such accommodations, applicants must make known any needed accommodation to the individual project managers or agency contacts listed. Persons using TDD may call the Montana Relay Service at 1-800-253-4091.*

**NEW CAMPUS PLANNING  
UM COLLEGE OF TECHNOLOGY – MISSOULA  
A/E #27-07-03  
PROJECT BUDGET: \$500,000 (Planning Only)**

The Missoula College of Technology has experienced sustained growth and is predicting this growth must continue to adequately serve the needs of one of the fastest growing regions in the State. This project will be for data gathering, programming, conceptual design, and cost estimating for the design of the new UM College of Technology campus, located in Missoula.

Several buildings at two campuses comprise the current COT facilities. The main South Avenue Campus is comprised of the Administration Building (43,664 gsf), the Health and Business Building (26,656 gsf) and temporary office trailers (3,536 gsf). The West Campus (at the west end of South Avenue) housed in the Trade and Technology buildings (64,752 gsf) make up the remainder of the COT facilities.

These structures are all 35 years old and were not built to meet the needs of today's technical colleges. They provide inadequate faculty office, student services, classroom, conference room, library, student commons, bookstore, counseling, study, and laboratory space for the programmatic needs of the Missoula COT.

A preliminary environmental screening assessment was conducted that benchmarked the College against similar institutions. This information, along with locally generated data, indicates that the College's ultimate size could reach 5,000 FTE students in order to serve the needs of the region.

This planning effort is intended to address regional needs by expanding the College's facilities in Missoula to serve a near-term student population of 1,300 students. The full project will also include some renovations to existing facilities of the Administration Building on the main South Avenue campus and the Trade and Technology complex at the West Campus.

Preliminary data is too voluminous to reproduce and make available for the qualification and interview process but will be made available to the selected team. The State reserves the right at its sole discretion to perform additional selection processes for services and/or projects beyond this planning effort.

For more information please contact Rick Hilmes, Project Manager for the Architecture & Engineering Division at (406) 543-4187.

## **ASSESSMENT, PLANNING, & IMPROVEMENTS DEPARTMENT OF CORRECTIONS**

**A/E #27-12-04**

**Project Budget: \$1,450,000**

The Department of Corrections is developing a long-range strategy to manage its adult and juvenile offender populations. Consultant services are requested to assist the planning team by assessing the condition of correctional facilities and infrastructure statewide. This will include both department operated and contracted facilities. Consultants will also evaluate program needs, long-term approaches to serving offender classification and placement options, and other specific needs for the anticipated offender populations. The analysis will likely include energy studies of the buildings to identify opportunities to reduce consumption. The planning will also consider offender demographics, staffing, workforce availability, transportation and support services issues associated with operating correctional facilities.

\$250,000 has been allocated to the planning process. An additional \$1,200,000 has been appropriated for housing unit upgrades at MSP (primarily security door controls and support space additions to the secure housing units). Additional funds could be added to the project to address identified energy conservation measures, improving the food delivery process, and assuring adequate emergency power for MSP.

For more information, please contact Ross Swanson, Deputy Warden, MSP, (406) 846-1320 extension 2377, or Jim Whaley, Architecture & Engineering Division, (406) 444-3106.

## **ROOF ASSESSMENT AND REPAIRS - STATEWIDE**

**A/E # (project numbers will be assigned on a "per agency" basis)**

**PROJECT BUDGET Approximately \$2,000,000, but will be adjusted as specific projects and corrective measures are identified.**

The 60<sup>th</sup> legislature appropriated \$3,000,000 of Long-Range Building Program funds for roof repairs statewide. The A&E Division is requesting statements of qualification for an architect to provide assessments, prioritization of repair needs, construction documents, and construction administration at multiple locations generally in western and central Montana. Roofing systems may include flashings, metal and shingle sloped roofs, asphalt and single-ply low slope roofs and include repairs, full replacements, and coatings.

For more information, please contact Jim Whaley, Architecture & Engineering Division, (406) 444-3106.

**EDUCATION CENTER & IMPROVEMENTS  
MONTANA LAW ENFORCEMENT ACADEMY  
A/E #27-37-03  
Project Budget: \$4,250,000**

The historic Montana Law Enforcement Academy in Helena does not have the capacity to accommodate large classes and meetings of more than 50 persons. In addition, existing classrooms are antiquated and do not meet requirements for contemporary law enforcement teaching techniques. The proposed Education Center and Improvements will consolidate MLEA functions and accommodate current enrollment and future growth through sustainable, cost-effective design strategies within an historic context. The Education Center & Campus Improvements will also include exterior deferred maintenance on the Maple, Administration, Aspen, and Spruce buildings and safety systems upgrades for the entire campus.

The project scope is as follows:

- 160+ person classroom (either thru modification/addition to an existing building or new construction), one 80-person classroom, two 60-person classrooms, one computer lab for 20 persons, and four private offices. In addition, staff conference room, lobby/reception area, toilet rooms, support spaces, furniture, AV and interactive lecture equipment, and corresponding site development is included in this component. \$3,750,000 budget.
- Campus Improvements will include the repair or replacement of existing painted wood trim, plaster infill, and brick veneer on the Maple, Administration, Aspen and Spruce buildings; smoke/fire alarm systems for the entire campus; and fire suppression systems for dormitory buildings. \$500,000 budget.

For more information contact A&E Division Project Manager, Paul Blumenthal at (406) 444-3333.

cc: Kevin Krebsbach, UM Facilities Services Office  
Ross Swanson, Deputy Warden, Montana State Prison  
Kevin Olson, Montana Law Enforcement Academy

[END OF RFQ SOLICITATION]